



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20543

RQ-2

October 7, 2003

Lawrence Wasserman, Treasurer  
Debbie Wasserman Schultz for Congress  
4479 Foxglove Lane  
Weston, FL 33331

Response Due Date:  
November 6, 2003

Identification Number: C00385773

Reference: July Quarterly Report (3/26/03 - 6/30/03)

Dear Mr. Wasserman:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Your report fails to include a FEC Form 3Z-1. Form 3Z-1 is used to disclose the total gross receipts of the candidate's authorized committees available to be expended as of June 30, 2003 in connection with the primary and general elections. Please provide a completed Form 3Z-1 with this report. (2 U.S.C. §434(B) and 11 CFR §104.19(b))

-Commission Regulations require that a committee disclose the identification of all individuals who contribute in excess of \$200 in an election cycle. (11 CFR §104.3(a)(4)(i)) Identification for an individual is defined as the full name, mailing address, occupation and name of employer. (11 CFR §100.12) Your report discloses contributions from individuals for which the identification is not complete.

You must provide the missing information, or if you are unable to do so, you must demonstrate that "best efforts" have been used to obtain the information. To establish "best efforts," you must provide the Commission with a detailed description of your procedures for requesting the information. Establishing "best efforts" is a three-fold process.

First, your original solicitation must include a clear and conspicuous request for the contributor information and must inform the contributor of